



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT2206438**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **International Workshop on the International Physical Protection Advisory Service (IPPAS) for Potential IPPAS Team Members** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **22 to 26 May 2023**.

The purpose of the event is to provide participants with comprehensive information and a hands-on training on the preparation for, and conduct of, International Physical Protection Advisory Service missions.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants for this event. Member States are strongly encouraged to identify women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to his or her State's nuclear security arrangements. The application for financial support should be made at the time of designating the participant(s) using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **28 February 2023** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Arvydas Stadalnikas, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: A.Stadalnikas@iaea.org), and to the Administrative Secretary, Ms Ana Roca Jachmann (Email: A.Roca-Jachmann@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2022-12-22

Enclosures: Information Sheet

Participation Form (Form A)

Grant Application Form (Form C)



International Workshop on the International Physical Protection Advisory Service (IPPAS) for Potential IPPAS Team Members

**IAEA Headquarters
Vienna, Austria**

22 - 26 May 2023

Ref. No.: EVT2206438

Information Sheet

Introduction

The International Physical Protection Advisory Service (IPPAS) programme, initiated in 1995, is a fundamental part of the IAEA's efforts to assist Member States to establish and maintain an effective nuclear security regime to protect against the unauthorized removal of nuclear material and the sabotage of nuclear facilities and material. The IPPAS programme is offered to assist Member States, upon request, with an assessment of their State physical protection regime. This assessment includes a national level review of the legal and regulatory framework, and implementation measures and procedures in place to execute this framework at facilities and during transport. Detailed guidance on the review of the national physical protection regime, a nuclear facility's physical protection system, security of nuclear material during transport, security of radioactive material and computer security is provided in modular form in the IPPAS Guidelines (Security Series No. 29).

Objectives

The objective of the workshop is to provide essential information to subject matter experts in nuclear security on preparing and conducting IPPAS missions and to enable them to productively and effectively

participate in IPPAS missions thereby expanding the pool of subject matter experts available to conduct IPPAS missions. Topics covered include: the entire IPPAS process, relevant international instruments, IAEA Nuclear Security Series, a historical overview of IPPAS and practical guidance in preparing and conducting initial and follow-up IPPAS missions. The workshop consists of lectures followed by an interactive discussion and quiz to assess participants' understanding of the workshop material. Presentations are sufficiently detailed to be used for reference after the workshop and contain a summary with examples and illustrations of significant issues.

Target Audience

Nuclear security experts having more than five years of experience at competent authorities or operators, who are interested in contributing to International Physical Protection Advisory Service (IPPAS) missions as team members, and whose participation in IPPAS missions is supported by their Member States. Member States are encouraged to identify suitable participants with legal background.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **28 February 2023**.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to his or her State's nuclear security arrangements.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **28 February 2023**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Mr Arvydas Stadalnikas

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 26634

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Email: A.Stadalnikas@iaea.org

Administrative Secretary

Ms Ana Roca Jachmann

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22917

Fax: +43 1 26007

Email: A.Roca-Jachmann@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

International Workshop on the International Physical Protection Advisory Service (IPPAS) for Potential IPPAS Team Members

IAEA Headquarters, Vienna, Austria

22–26 May 2023

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary A.Stadalnikas@iaea.org and to the Administrative Secretary A.Roca-Jachmann@iaea.org.

Deadline for receipt by IAEA through official channels: 28 February 2023

| | | |
|---|--------------------------------------|--------|
| Representing following Member-State/non-Member State: | | |
| Family name(s): (same as in passport) | First name(s): (same as in passport) | Mr/Ms: |
| Name of Institute/Affiliation: | | |
| Address of Institute/Affiliation: | | |
| Tel. (Fax) Office/Mobile: | | |
| Email: | | |
| Date of birth (YYYY-MM-DD): | Place of birth: | |
| Nationality: | Passport number: | |
| Date/Place of issue of passport: | Passport valid until: | |

1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended | |
|-------------------------------|----------------|-------------------|----------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

2. Recent employment record (starting with your present post):

| Name and place of employer/ organization | Title of your position | Type of work | Years worked | |
|---|---------------------------|--------------|--------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

3. Description of work performed over the last three years:

4. Relevance of the workshop:

How do you envisage applying the knowledge and/or experience gained from the workshop to your current work role?

5. Language skills:

Enter your languages and your proficiency per Description

| Mother tongue: | | Proficiency Description: |
|----------------|--------------|--|
| Language: | Proficiency: | FLUENT (F): Speak, read and write nearly as well as mother tongue WORKING KNOWLEDGE (W): Speak, read and write nearly as well as mother tongue Engage freely in discussions, read and write more complex material LIMITED (L): Limited conversation, reading of newspapers, routine correspondence |
| | | |
| | | |
| | | |

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the workshop, including vaccinations or immunizations.

Yes

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical

publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

Grant Application Form

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Deadline for receipt by IAEA through official channels: 28 February 2023

| | | |
|---------------------------------------|--------------------------------------|--------|
| Family name(s): (same as in passport) | First name(s): (same as in passport) | Mr/Ms: |
| Mailing address: | Tel.: | |
| | Fax: | |
| | Email: | |
| Date of birth (yy/mm/dd): | Nationality: | |

1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended | |
|-------------------------------|----------------|-------------------|----------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

2. Recent employment record (starting with your present post):

| Name and place of employer/ organization | Title of your position | Type of work | Years worked | |
|---|---------------------------|--------------|--------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of workshop:

Date: _____ Signature of applicant: _____

Date: _____ Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority
